

## PREPARING YOUR ARRIVAL

### VISA PROCESS

- **Passport and visa**

As an incoming international student at Sciences Po Lille, you will need to complete some mandatory administrative formalities to regularize your immigration status.

You may be required to apply for a visa, depending on your country of residence.

Information about visas (who is concerned, how to apply, cost, etc.) can be found on [the Ministry of Foreign Affairs' website](#). If you do require a visa, please plan ahead, as the process can take some time.

Your letter of acceptance, proving that you have been accepted at Sciences Po Lille, will be required while applying for a visa. Sciences Po Lille will issue this letter and send it to you a few days after your application is accepted.

- **Extended-stay student visa, with residency permit (VLS-TS)**

With one exception, the new VLS-TS visa applies to all international students wishing to enroll in a French institution of higher education. The exception is Algerian nationals, who are subject to other provisions.

In most cases, the [extended-stay visas with residency permit \(VLS-TS\)](#) is valid for 1 year.

When the VLS-TS visa is issued, the consulate will give the applicant an official form (with instructions) that the applicant must present to the [French Office of Immigration and Integration \(OFII\)](#).

- **Obtaining a VLS-TS under the online CEF procedure (through CampusFrance)**

In 31 countries the local offices of [CampusFrance](#) are equipped to administer [the online CEF procedure](#).

This electronic procedure provides students intending to study in France with advice while preparing the visa application and, later, assistance in tracking the prospective student's applications.

If you are an EU member you do not need to apply for a visa.

If you are Algerian you have to get a certificate for your residence permit: please click on a following link for more information: <http://vosdroits.service-public.fr/F2231.xhtml>

- **Dealing with your residence permit procedure at Sciences Po Lille**

For every question concerning visas and residence permits, you have to contact Mr Emmanuel Buteau:

[emmanuel.buteau@sciencespo-lille.eu](mailto:emmanuel.buteau@sciencespo-lille.eu)

International Office

Office 2.34

+33.3.20.90.42.85

Once in Lille, students holding a visa will have to return the document called “VISA DE LONG SEJOUR – DEMANDE D’ATTESTATION OFII” to Emmanuel Buteau as soon as possible.